



Alberta Capital Region Wastewater Commission

Meeting Minutes

Board Meeting

Friday March 17th, 2023, 09:00 am

Kisiskaciwan Boardroom

Members Present:

Bill Hamilton
Gordon Harris
Harold Pawlechko
Ken Mackay
Kristina Kowalski
Lynn Bidney
Neal Comeau
Rick Smith
Robert Parks
Stephen Dafoe
Steven vanNieuwkerk
Willis Kozak

City of Leduc
City of Fort Saskatchewan
Town of Stony Plain
City of St. Albert
Parkland County
Town of Bon Accord
Sturgeon County
Leduc County
Strathcona County
Town of Morinville
City of Beaumont
Town of Gibbons

Members Absent:

Stuart Houston

City of Spruce Grove

Commission Staff & Others

Kate Polkovsky
Paul Krueger
Wade Teveniuk
Dwayne Cikaluk
Jerry Yang
Colleen Moody

Chief Executive Officer
Director of Corporate Services
Director of Regulatory Services
Director of Operations
Director of Engineering
Board Assistant

Call to Order:

Vice-Chair Ken Mackay called the meeting to order at 08:52 a.m.

Adoption of Agenda

CM15-23

MOVED BY Harold Pawlechko THAT the agenda as distributed be adopted.

CARRIED

Board Appointments:

CM16-23

MOVED BY Gordon Harris THAT the updated appointments from Strathcona County be received for information.

CARRIED

Board/CEO Covenant:

CM17-23

MOVED BY Kristina Kowalski THAT the Board approve and sign the Board-CEO Covenant.

CARRIED

Elections:

MOVED BY Neal Comeau THAT the resignation of Ken Mackay as ACRWC Vice-Chair be approved.

CARRIED

Election of Chair:

CEO Kate Polkovsky called for nominations for the position of Chair of the ACRWC Board.

Harold Pawlechko nominated Ken Mackay for Chair

CEO Kate Polkovsky called three times for further nominations.

CM18-23

MOVED BY Lynn Bidney THAT the nominations for Chair Cease.

CARRIED

Ken Mackay was elected Chair of the ACRWC Board.

Election of Vice-Chair:

Chair Ken Mackay called for nominations for the position of Vice-Chair of the ACRWC Board.

Kristina Kowalski nominated Harold Pawlechko for Vice-Chair

Neal Comeau nominated Gordon Harris for Vice-Chair

Chair Ken Mackay called three times for further nominations.

CM19-23

MOVED BY Stephen Dafoe THAT the nominations for Vice-Chair cease.

CARRIED

Ballots were distributed, Paul Krueger and Colleen Moody were appointed scrutineers of the ballots.

Harold Pawlechko was elected Vice-Chair of the ACRWC Board.

CM20-23

MOVED BY Robert Parks THAT the ballots from the election of the Vice-Chair's position be destroyed.

CARRIED

Ex Officio Member

CM21-23

MOVED BY Steven vanNieuwkerk THAT Ken Mackay be approved as Ex Officio Member on the ACRWC Sub-Committees.

CARRIED

Adoption of 2023 01 20 Meeting Minutes

CM22-23

MOVED BY Neal Comeau THAT the amended minutes of the January 20th, 2023, meeting be adopted.

CARRIED

2022 Audited Financial Statements & Financial Information Return

CM-23-23

MOVED BY Bill Hamilton THAT the 2022 Audited Financial Statements and Financial Information Return be approved by the Board.

CARRIED

CM24-23

MOVED BY Lynn Bidney THAT the Audit Findings Report be received for information.

CARRIED

CM-25-23

MOVED BY Willis Kozak THAT the 2022 Financial Report and Comparison be received for information.

CARRIED

Board Committees:

Workshop Committee

CM26-23

MOVED BY Neal Comeau THAT the ACRWC Board Workshop Committee Report be received as information.

CARRIED

Communication & Advocacy Committee

CM27-23

MOVED BY Harold Pawlechko THAT the ACRWC Communication and Advocacy Committee Report be received as information.

CARRIED

Administrative Reports

CM28-23

MOVED BY Stephen Dafoe the Administrative Reports be received for information.

CARRIED

Administration and Procedures Bylaw Redline:

CM29-23

MOVED BY Robert Parks THAT the Board receive the Administration and Procedures Redline Report as information and bring forward a bylaw amendment at the June 2023 Board Meeting.

CARRIED

Bylaw No. 7, Fees and Charges Redline.

CM30-23

MOVED BY Neal Comeau THAT the Board receive Bylaw No. 7, Fees and Charges Redline Report as amended and bring forward a bylaw amendment at the June 2023 Board Meeting.

CARRIED

Bylaw No. 8, Quality of Wastewater Redline:

CM31-23

MOVED BY Kristina Kowalski THAT the Board received Bylaw No. 8, Quality of Wastewater Redline Report as information and bring forward a bylaw amendment at the June 2023 Board Meeting.

CARRIED

Source Control Annual Report

CM32-23

MOVED BY Rick Smith THAT the Board receive the Source Control Annual Report as information.

CARRIED

Water Re-Use Update:

CM33-23

MOVED BY Harold Pawlechko THAT the Board receive the Water Re-Use Update as information.

CARRIED

Adjourn

Chair Ken Mackay adjourned the meeting 11:41 a.m.

These minutes approved this 16 day of June, 2023



ACRWC Board Chair



Chief Executive Officer

Recorder:
Colleen Moody
Board Assistant