



Alberta Capital Region Wastewater Commission

Meeting Minutes

Board Organizational Meeting
Friday November 18th, 2022, 09:00 am
ACRWC WWTP Board Room

Members Present:

Dave Anderson	Strathcona County
Bill Hamilton	City of Leduc
Gordon Harris	City of Fort Saskatchewan
Harold Pawlechko	Town of Stony Plain
Ken Mackay	City of St. Albert
Kristina Kowalski	Parkland County
Lynn Bidney	Town of Bon Accord
Neal Comeau	Sturgeon County
Rick Smith	Leduc County
Stephen Dafoe	Town of Morinville
Steven vanNieuwkerk	City of Beaumont
Willis Kozak	Town of Gibbons

Members Absent:

Jeff Acker	City of Spruce Grove
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Commission Staff & Others

Kate Polkovsky	General Manager
Paul Krueger	Corporate Services Manager
Colleen Moody	Board Assistant
Wade Teveniuk	Regulatory Services Manager
Dwayne Cikaluk	Operations Manager
Jerry Yang	Engineering Manager

Call to Order:

Chair Dave Anderson called the meeting to order at 09:00 a.m.

Adoption of Agenda

CM61-22

MOVED BY Kristina Kowalski THAT the agenda as amended be adopted.

CARRIED

Board Appointments:

CM62-22

MOVED BY Bill Hamilton THAT the appointments to the Board be received for information.
CARRIED

Election of Chair

G.M. Kate Polkovsky called for nominations for the position of Chair of the ACRWC Board.

Ken Mackay nominated Dave Anderson for Chair

Kate Polkovsky called three more times for further nominations.

Dave Anderson was acclaimed as Chair of the ACRWC Board.

Election of Vice-Chair

Chair Dave Anderson called for nominations for the position of Vice-Chair of the ACRWC Board.

Gordon Harris nominated Ken Mackay for Vice-Chair

Chair Anderson called three times for further nominations.

Ken Mackay was acclaimed as Vice-Chair of the ACRWC Board.

ACRWC Committees

CM63-22

MOVED BY Ken Mackay THAT the membership in the following Committees be put in place.
CARRIED

General Manager Performance Monitoring Committee

Ken Mackay
Harold Pawlechko
Lynn Bidney
Gordon Harris

Board Workshop Committee

Jeff Acker
Neal Comeau
Lynn Bidney
Stephen Dafoe

Communication and Advocacy Committee

Harold Pawlechko
Bill Hamilton
Steven vanNieuwkerk
Kristina Kowalski
Rick Smith
CARRIED

Board Dates:

CM64-22

MOVED BY Bill Hamilton THAT the following Board dates as presented be approved.

January 20, 2023

March 17, 2023

May 2023, Board Workshop

June 16, 2023

September 15, 2023

November 24, 2023 (Organizational Meeting)

CARRIED

Director's will be notified by email one week ahead of time for any cancellation or changes of the meeting dates. Changes will also be posted on the ACRWC website 24 hours in advance.

Board/General Manager Covenant

CM65-22

MOVED By Kristina Kowalski THAT the Board/Covenant approve and sign the Board-GM Covenant

CARRIED

Adoption of 2022 10 21 Meeting Minutes

CM66-22

MOVED BY Lynn Bidney THAT the minutes of the October 21st, 2022, meeting as presented be adopted.

CARRIED

Board Committees:

GM Performance Review

CM67-22

MOVED BY Harold Pawlechko THAT the Board move into closed session.

CARRIED

CM68-22

MOVED BY Bill Hamilton THAT the Board come out of closed session.

CARRIED

CM69-22

MOVED BY Ken Mackay THAT the closed session report be received as information

CARRIED

Administrative Reports

CM70-22

MOVED BY Stephen Dafoe THAT the Administrative Reports be received for information.

CARRIED

Industrial Re-Use Status Report

CM71-22

MOVED BY Steven vanNieuwkerk THAT the Industrial Re-Use status report be received for information
CARRIED

Board Policy Review

CM72-22

MOVED BY Steven vanNieuwkerk THAT the Member Compliance Policy monitoring report be received
as information.
CARRIED

2023 Budget and Rate

CM73-22

MOVED BY Rick Smith THAT the 2023 Operating Budget of \$32.045 million be approved.

CM74-22

MOVED BY Rick Smith THAT the 2023 Capital Budget of \$121.05 million be approved.
CARRIED

CM75-22

MOVED BY Rick Smith THAT the flow rate be set at \$1.50 per cubic meter effective January 1, 2023.
CARRIED

CM76-22

MOVED BY Rick Smith THAT effective January 1st, 2023, Load-based rates be set at:

1. \$0.4324/kg for Chemical Oxygen Demand (COD) and Biological Oxygen Demand (BOD).
2. \$0.3439/kg for Total Suspended Solids (TSS).
3. \$2.0566/kg for Total Kjeldahl Nitrogen (TKN).
4. \$14.9512/kg for Total Phosphorus (TP).
5. \$0.2983/kg for Oil and Grease (O&G).

CARRIED

Communications

CM77-22

MOVED BY Harold Pawlechko THAT the Communications report as presented be received as information.
CARRIED

- a. **Correspondence**
- b. **Reporting In**
- c. **Reporting Out**
- d. **Conference Attendance**

Adjourn

Chair Dave Anderson adjourned the meeting 12:06 p.m.

These minutes approved this _____ day of _____, 2023



ACRWC Board Chairman



General Manager

Recorder:
Colleen Moody
Board Assistant