



# Alberta Capital Region Wastewater Commission

## Meeting Minutes

Board Meeting  
Friday June 18<sup>th</sup>, 2021 09:00 am  
Gibbons Cultural Center

### Members Present:

Darren McCann	Town of Gibbons
Dave Anderson	Strathcona County
Lynn Bidney	Town of Bon Accord
Wayne Bokenfohr	Sturgeon County
Nicole Boutestein	Town of Morinville
Bill Hamilton	City of Leduc
Stuart Houston	City of Spruce Grove
Brian Kelly	City of Fort Saskatchewan
Ken Mackay	City of St Albert
Harold Pawlechko	Town of Stony Plain
Steven vanNieuwkerk	City of Beaumont

### Members Absent:

Darrell Hollands	Parkland County
Rick Smith	Leduc County

### Commission Staff & Others

Mike Darbyshire	General Manager
Paul Krueger	Corporate Services Manager
Colleen Moody	Board Assistant
Wade Teveniuk	Regulatory Services Manager
Dwayne Cikaluk	Operations Manager
Jerry Yang	Engineering Manager

### Call to Order:

Chair McCann called the meeting to order at 09:03 a.m.

### Adoption of Agenda

CM47-21

MOVED BY Ken Mackay THAT the amended agenda as distributed be adopted.

CARRIED

**Adoption of 2021 05 21 ACRWC Board Meeting Minutes**

CM48-21

MOVED BY Harold Pawlechko THAT the minutes of the May 21<sup>st</sup>, 2021 ACRWC Board Meeting as presented be adopted.

CARRIED

**Administrative Reports**

CM49-21

MOVED BY Steven vanNieuwkerk THAT the Administrative Reports be received for information.

CARRIED

**Board Policy Review**

**Debt Management Policy**

CM50-21

MOVED BY Lynn Bidney THAT the Board adopt the amended Debt Management Policy.

CARRIED

**Communications and Advocacy Policy**

CM51-21

MOVED BY Wayne Bokenfohr THAT the Board adopt the Communications and Advocacy Policy as presented.

CARRIED

**Debt Authorization – START – CN and Pembina Crossing**

CM52-21

MOVED BY Stuart Houston THAT the Debt Authorization START – CN and Pembina Crossing project be approved.

1. THAT for the purpose of constructing the START- CN and Pembina Crossing Replacements project that the sum of \$6,000,000 be borrowed from the Province of Alberta by way of debenture on the credit and security of the Commission.
  
2. THAT the debentures to be issued under this authorization shall not exceed the sum of \$6,000,000 and may be in any denomination not exceeding the amount authorized and shall be dated having regard to the date of borrowing.
  
3. THAT debentures shall bear interest during the currency of the debentures at a rate not exceeding 8% per annum, or the interest rate fixed from time to time by the Province of Alberta, per annum, payable semi-annually.
  
4. THAT debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal semi-annual or annual installments over a period not exceeding 20 years in accordance with the debenture schedule.
  
5. THAT debentures shall be payable in lawful money of Canada at the Toronto Dominion Bank or at such other bank or financial institution as the Commission may authorize as its banking agency during the currency of the debenture.

6. THAT the Chairman and General Manager of the Commission shall authorize such bank or financial institution to make payments to the holder of the debentures on such date and in such amounts as specified in the repayment schedule forming part of each debenture.
7. THAT the debentures shall be signed by the Chairman and General Manager of the Commission or their designates.
8. THAT there shall be levied and raised in each year of the currency of the loan a wastewater rate to all Commission members, sufficient to provide an annual amount adequate to pay the principal and interest falling due to such year to repay the loan.
9. THAT the resolution comes into force on the date it is passed

CARRIED

**Closed Session**

CM53-21

MOVED BY Dave Anderson THAT the Board move in to closed session at 09:34 am.

CARRIED

(Paul Krueger, Dwayne Cikaluk, Jerry Yang, Wade Teveniuk and Colleen Moody left the meeting at 10:30 am).

CM57-21

MOVED BY Stuart Houston THAT the Board come out of closed session at 11:16 am.

CARRIED

CM54-21

MOVED BY Harold Pawlechko THAT the closed session report be received as information.

CARRIED

CM55-21

MOVED BY Nicole Boutestein THAT the Board confirm the Leadership Transition Committee's candidate selection and that Kathryn Polkovsky be appointed General Manager effective August 1, 2021.

CARRIED

CM56-21

MOVED BY Lynn Bidney THAT the Board authorize 3 days of Honorarium for the Leadership Transition Committee members in recognition of the additional time outside of meetings to support the General Manager Leadership Transition Plan.

Abstained:     Darren McCann  
                  Dave Anderson  
                  Ken Mackay  
                  Nicole Boutestein  
                  Wayne Bokenfohr

CARRIED

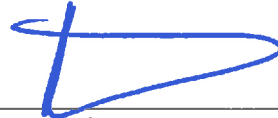
**Adjourn**

Chair McCann adjourned the meeting 11:30 a.m.

These minutes approved this 20<sup>th</sup> day of August, 2021



\_\_\_\_\_  
ACRWC Board Chairman



\_\_\_\_\_  
General Manager

Recorder:  
Colleen Moody  
Board Assistant