



Alberta Capital Region Wastewater Commission

Meeting Minutes

Board Meeting
Friday April 24th, 2020 09:00 am
ACRWC WWTP Training Room
(Video Conference)

Members Present:

Darren McCann	Town of Gibbons
*Rick Smith	Leduc County
*Harold Pawlechko	Town of Stony Plain
*Wayne Bokenfohr	Sturgeon County
*Bill Hamilton	City of Leduc
*Dave Anderson	Strathcona County
*Lynn Bidney	Town of Bon Accord
*Gordon Harris	City of Fort Saskatchewan
*Darrell Hollands	Parkland County
*Steven vanNieuwkerk	City of Beaumont
*Ken Mackay	City of St Albert
*Stuart Houston	City of Spruce Grove
*Nicole Boutestein	Town of Morinville

Commission Staff & Others

Mike Darbyshire	General Manager
Paul Krueger	Corporate Services Manager
Colleen Moody	Board Assistant

* Via video conference call

Call to Order:

Chair McCann called the meeting to order at 09:04 a.m.

Adoption of Agenda

CM31-20

MOVED BY Dave Anderson That the agenda as amended be adopted.

CARRIED

Adoption of March 2020 Meeting Minutes

CM32-20

MOVED BY Darrell Hollands That the minutes of the March 20th, 2020 Board Meeting be adopted.

CARRIED

Rick Smith joined meeting at 09:10 am.

Administration Reports

CM33-20

MOVED BY Gordon Harris That the Administrative Reports be received for information.
CARRIED

Rate Deferral Request

CM34-20

MOVED BY Lynn Bidney That the Rate Deferral report be received for information and that the 2020 rate remain unchanged.

CARRIED

Debenture Authorizations

CM35-20

MOVED BY Harold Pawlechko That the St. Albert Regional Trunk-2020 Emergency Replacement Motion

1. THAT for the purpose of constructing the START- High Risk Line Replacements project that the sum of \$3,000,000 be borrowed from the Alberta Capital Finance Authority by way of debenture on the credit and security of the Commission.
2. THAT the debentures to be issued under this authorization shall not exceed the sum of \$3,000,000 and may be in any denomination not exceeding the amount authorized and shall be dated having regard to the date of borrowing.
3. THAT debentures shall bear interest during the currency of the debentures at a rate not exceeding 5% per annum, or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable semiannually.
4. THAT debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal semi-annual or annual installments over a period not exceeding 20 years in accordance with the schedule attached and forming a part of each debenture.
5. THAT debentures shall be payable in lawful money of Canada at the Toronto Dominion Bank or at such other bank or financial institution as the Commission may authorize as its banking agency during the currency of the debenture.
6. THAT the Chairman and General Manager of the Commission shall authorize such bank or financial institution to make payments to the holder of the debentures on such date and in such amounts as specified in the repayment schedule forming part of each debenture.
7. THAT the debentures shall be signed by the Chairman and General Manager of the Commission and the Corporate Service Manager shall affix the Commission's corporate seal to the debentures.

8. THAT there shall be levied and raised in each year of the currency of the loan a wastewater rate to all Commission members, sufficient to provide an annual amount adequate to pay the principal and interest falling due to such year to repay the loan.

CARRIED

CM36-20

MOVED BY Ken Mackay That the St. Albert Regional Trunk-High Risk Line Replacement Motion

1. THAT for the purpose of constructing the START- High Risk Line Replacements project that the sum of \$6,000,000 be borrowed from the Alberta Capital Finance Authority by way of debenture on the credit and security of the Commission.
2. THAT the debentures to be issued under this authorization shall not exceed the sum of \$6,000,000 and may be in any denomination not exceeding the amount authorized and shall be dated having regard to the date of borrowing.
3. THAT debentures shall bear interest during the currency of the debentures at a rate not exceeding 5% per annum, or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable semiannually.
4. THAT debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal semi-annual or annual installments over a period not exceeding 20 years in accordance with the schedule attached and forming a part of each debenture.
5. THAT debentures shall be payable in lawful money of Canada at the Toronto Dominion Bank or at such other bank or financial institution as the Commission may authorize as its banking agency during the currency of the debenture.
6. THAT the Chairman and General Manager of the Commission shall authorize such bank or financial institution to make payments to the holder of the debentures on such date and in such amounts as specified in the repayment schedule forming part of each debenture.
7. THAT the debentures shall be signed by the Chairman and General Manager of the Commission and the Corporate Service Manager shall affix the Commission's corporate seal to the debentures.
8. THAT there shall be levied and raised in each year of the currency of the loan a wastewater rate to all Commission members, sufficient to provide an annual amount adequate to pay the principal and interest falling due to such year to repay the loan.

CARRIED

Board Policy Review

CM37-20

MOVED BY Gordon Harris That the revised Sewer Billing Policy be approved.

CARRIED

Shovel Ready Projects

CM38-20

MOVED BY Rick Smith That the Chair send a letter to Minister of Municipal Affairs asking them to consider the ACRWC's shovel-ready projects for Provincial funding,

CARRIED

Communications

CM39-20

MOVED BY Dave Anderson That the Communications report as presented be received as information.

CARRIED

- a. Correspondence
- b. Reporting In
- c. Reporting Out
- d. Conference Attendance

Adjourn

Chair McCann adjourned the meeting 9:41 a.m.

These minutes approved this 22 day of MAY, 2020



ACRWC Board Chairman



General Manager

Recorder:

Colleen Moody

Board Assistant