



# Alberta Capital Region Wastewater Commission

## Meeting Minutes

Board Meeting  
Friday March 20<sup>th</sup>, 2020 09:00 am  
ACRWC WWTP Boardroom

### Members Present:

Darren McCann	Town of Gibbons
*Rick Smith	Leduc County
Harold Pawlechko	Town of Stony Plain
Wayne Bokenfohr	Sturgeon County
Bill Hamilton	City of Leduc
Dave Anderson	Strathcona County
Lynn Bidney	Town of Bon Accord
Gordon Harris	City of Fort Saskatchewan
Darrell Hollands	Parkland County
*Steven vanNieuwkerk	City of Beaumont
Ken Mackay	City of St Albert
*Stuart Houston	City of Spruce Grove

### Members Absent:

Nicole Boutestein	Town of Morinville
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### Commission Staff & Others

*Mike Darbyshire	General Manager
Paul Krueger	Corporate Services Manager
*Robert Jolly	E&Y
*Leah Facher	E&Y
Colleen Moody	Board Assistant

\* Via conference call

### Call to Order:

Chair McCann called the meeting to order at 09:00 a.m.

### Adoption of Agenda

CM17-20

MOVED BY Harold Pawlechko that the agenda as distributed be adopted.

CARRIED

### Adoption of January 2020 Meeting Minutes

CM18-20

MOVED BY Wayne Bokenfohr that the minutes of the January 17<sup>th</sup>, 2020 Board Meeting be adopted.

CARRIED

### **2019 Financials Presentation and Auditor Report**

Paul Krueger presented an overview of the 2019 Financial Statements. Robert Jolly and Leah Facher of Ernest & Young LLP presented the audit findings.

Bill Hamilton – Left the meeting briefly

Wayne Bokenfohr – left the meeting briefly

CM19-20

MOVED BY Darrell Hollands That the 2019 audited financial statements and financial information returned be approved by the Board.

CARRIED

CM20-20

MOVED BY Dave Anderson That the audit findings report be received for information.

CARRIED

CM21-20

MOVED BY Lynn Bidney That the 2019 Financial Report and Comparison be received for information.

CARRIED

Robert Jolly and Leah Facher from Ernest & Young left the meeting at 10:15 am.

### **Board Workshop**

CM22-20

MOVED BY Bill Hamilton That the 2020 ACRWC Board Workshop be postponed.

CARRIED

### **Communication & Advocacy**

CM23-20

MOVED BY Gordon Harris That the minutes of the February 11<sup>th</sup>, 2020 Communication & Advocacy Committee Meeting be adopted.

CARRIED

CM24-20

MOVED BY Dave Anderson That the ACRWC Communication and Advocacy Committee report be received for information.

CARRIED

Gordon Harris – Left the meeting briefly

### **Advocacy Strategy**

CM25-20

MOVED BY Wayne Bokenfohr That the Board approve the Advocacy Strategy to seek additional funding form the Province of Alberta for infrastructure investment.

CARRIED

**Advocacy Campaign Brochure**

CM26-20

MOVED BY Harold Pawlechko That the Draft Advocacy Campaign Brochure be received for information.  
CARRIED

**Policy Review Capital Asset Accounting Policy**

CM27-20

MOVED BY Ken Mackay That the revised Capital Asset Accounting Policy be approved.  
CARRIED

**Administration Reports**

CM28-20

MOVED BY Darrell Hollands That the Administrative Reports be received for information.  
CARRIED

**Communications**

CM29-20

MOVED BY Wayne Bokenfohr That the Communications report as presented be received as information.  
CARRIED

- a. Correspondence
- b. Reporting In
- c. Reporting Out
- d. Conference Attendance

**Closed Session – Legal Matter**

CM30-20

MOVED BY Dave Anderson That the Legal Matter be deferred to next meeting.  
CARRIED

**Adjourn**

Chair McCann adjourned the meeting 10:44 a.m.

These minutes approved this 29<sup>th</sup> day of APRIL, 2020

  
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ACRWC Board Chairman

  
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General Manager

Recorder:  
Colleen Moody  
Board Assistant