



# Alberta Capital Region Wastewater Commission

## Meeting Minutes

Board Meeting

Friday September 20th, 2019 09:00 a.m.  
ACRWC WWTP Boardroom

### Directors Present:

Chairman Darren McCann	Town of Gibbons
Dave Anderson	Strathcona County
Gordon Harris	City of Fort Saskatchewan
Harold Pawlechko	Town of Stony Plain
Lynn Bidney	Town of Bon Accord
Rick Smith	Leduc County
Steven vanNieuwkerk	City of Beaumont
Wayne Bokenfohr	Sturgeon County
Nicole Boutestein	Town of Morinville
Ken Mackay	City of St. Albert
Bill Hamilton	City of Leduc
Stuart Houston	City of Spruce Grove

### Directors Absent:

Darrell Hollands	Parkland County
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### Commission Staff & Others

Mike Darbyshire	General Manager
Paul Krueger	Corporate Services Manager
Colleen Moody	Board Assistant

### Call to Order:

Chairman McCann called the meeting to order at 09:00 a.m.

### Adoption of Agenda

CM34-19

MOVED BY Harold Pawlechko That the Agenda as distributed be adopted.

CARRIED

### Adoption of Minutes

CM35-19

MOVED BY Gordon Harris That the amended minutes of the July 19th, 2019 Board Meeting be adopted

CARRIED

Director Wayne Bokenfohr joined the meeting at 09:03 am.

**General Manager Performance Committee**

CM36-19

MOVED BY Nicole Boutestein That the Board move to closed session to discuss the General Manager Performance Appraisal.

CARRIED

CM37-19

MOVED BY Dave Anderson That the Board return to open meeting.

CARRIED

CM38-19

MOVED BY Bill Hamilton That the Board accept the recommendations of the General Manager Performance Committee regarding the General Managers compensation for 2020 as discussed in camera.

CARRIED

**Succession Planning Committee**

Gordon Harris presented information on the Succession Planning Committee.

CM39-19

MOVED BY Ken Mackay That the Succession Planning Committee Report be received as information.

CARRIED

**Communication and Advocacy Committee**

Steven vanNieuwkerk presented information on the Communication and Advocacy Committee.

CM40-19

MOVED BY Harold Pawlechko That the Communication and Advocacy Committee report be received as information.

CARRIED

**Administration Reports**

CM41-19

MOVED BY Stuart Houston That the Administrative Reports be received for information.

CARRIED

**Communication Strategy Update**

CM42-19

MOVED BY Wayne Bokenfohr That the Board adopt the 2019 update to the Communication Strategy.

CARRIED

**Governance Policy**

CM43-19

MOVED BY Lynn Bidney That the Governance Board Policy Monitoring Report be received as information.

CARRIED

**Communications – Reporting in and Out**

CM44-19

MOVED BY Rick Smith That the Communications Reporting In and Out be received for information.  
CARRIED

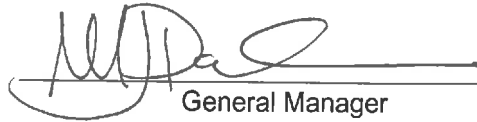
**Adjourn**

Chairman McCann adjourned the meeting at 10:30 a.m.

These minutes approved this 18<sup>th</sup> day of OCTOBER, 2019



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ACRWC Board Chairman



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General Manager

Recorder:  
Colleen Moody  
Board Assistant