



**Alberta Capital Region
Wastewater Commission**

Meeting Minutes

Board Meeting
Friday July 19th, 2019 09:00 a.m.
ACRWC WWTP Boardroom

Directors Present:

Chairman Darren McCann
Darrell Hollands
Dave Anderson
Gordon Harris
Harold Pawlechko
Lynn Bidney
Rick Smith
Steven vanNieuwkerk
Wayne Bokenfohr

Town of Gibbons
Parkland County
Strathcona County
City of Fort Saskatchewan
Town of Stony Plain
Town of Bon Accord
Leduc County
City of Beaumont
Sturgeon County

Directors Absent:

Nicole Boutestein
Ken Mackay
Bill Hamilton
Stuart Houston

Town of Morinville
City of St. Albert
City of Leduc
City of Spruce Grove

Commission Staff & Others

Mike Darbyshire
Paul Krueger
Dwayne Cikaluk
Colleen Moody

General Manager
Corporate Services Manager
Operations Manager
Board Assistant

Call to Order:

Chairman McCann called the meeting to order at 09:01 a.m.

Adoption of Agenda

CM21-19

MOVED BY Dave Anderson That the agenda as distributed be adopted.

CARRIED

Adoption of Minutes

CM22-19

MOVED BY Harold Pawlechko That the minutes of the March 15th, 2019 Board Meeting be adopted

CARRIED

Board Committees

Board Workshop Committee

Harold Pawlechko presented information on the ACRWC 2019 Board Workshop Survey's and Feedback.
CM23-19
MOVED BY Rick Smith That the Board Workshop Committee report be received as information.

General Manager Performance Committee

Darren McCann presented information on completion of the submission forms to be received and reviewed.
CM-24-19
MOVED BY Wayne Bokenfohr General Manager Performance Committee report be received as information.

Administration Reports

CM25-19
MOVED BY Steven vanNieuwkerk That the Administrative Reports be received for information.
CARRIED

Strategic Plan Update

CM26-19
MOVED BY Gordon Harris That the Board approve the 2019 update to the Strategic Plan.
CARRIED

Advocacy Strategy

CM27-19
MOVED BY Dave Anderson That the Board refer the development of an advocacy strategy to the Communication and Advocacy Committee to request a one-time transfer from the Province or Federal governments.
CARRIED

General Manager Succession Planning

CM28-19
MOVED BY Harold Pawlechko That the Board approve General Manager Succession Planning Committee Terms of Reference and establish membership on the Committee
CARRIED

Election of GM Succession Planning Committee

Chairman McCann called for Board members for the positions on the GM Succession Committee.
CM29-19
MOVED BY Lynn Bidney That the membership in the GM Succession Planning Committee be put in place.
CARRIED

GM Succession Planning Committee

Rick Smith
Dave Anderson
Gordon Harris

Biosolids Hauling Contract

CM30-19
MOVED BY Darrell Hollands That the Board authorize the General Manager to enter into a three-year contract with two one-year renewals for Biosolids Hauling in accordance with the Board's procurement process.
CARRIED

Bylaw No. 5 Update

CM31-19

MOVED BY Rick Smith That the Board adopt the proposed amended Bylaw No. 5 as presented.

Vote was Unanimous

CARRIED

Service Expansion Policy

CM32-19

MOVED BY Wayne Bokenfohr That the Board adopt the amended Service Expansion Policy.

CARRIED

Communication Report

CM33-19

MOVED BY Rick Smith That the Communication Report be received as information.

Adjourn

Chairman McCann adjourned the meeting at 11:00 a.m.

These minutes approved this 20th day of SEPTEMBER, 2019



ACRWC Board Chairman



General Manager

Recorder:

Colleen Moody

Board Assistant